

January 7, 2022

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Quality Control Manger

Dear Quality Control Manager:

The purpose of this letter is to inform you of recent changes to the sourcing requirements and categories in the Maryland State Highways Material Management System (MMS) and how those changes will affect your facility.

Source submittal requirements for metals products will now require all metal (Iron and Steel) products used on Maryland Department of Transportation (MDOT) and Maryland State Highway Administration (SHA) Projects to submit a Mill Test Report (MTR) with physical testing data and a statement of domestic origin clearly stating, "Melted and Manufactured in the United States". This is required for all source submissions and specific instructions for the approval process will be listed in the Material Management System (MMS). A summary is listed below:

1. Once the source has been entered into the MMS, a technical team will review the submission and instructions for the material approval will be stated in the system.
2. If the requirements listed in the Materials Management System (MMS) include certifications, all metal certifications must be sent to metals@mdot.maryland.gov
3. Once received, the certifications will be reviewed for compliance with all Federal Highway Administration and Maryland Department of Transportation/Maryland State Highway Administrations specifications.
4. If acceptable, the certification will be either hand signed or digitally embedded with a signature and returned to the sender typically within 48 business hours.

This process in no way changes our process to be placed on the Qualified Producer/Fabricator List. That information can be found at our webpage. www.roads.maryland.gov/OMT/p-steelprod.pdf.

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These changes will begin to be phased in starting February 1, 2022 and the transition should be completed by April 30, 2022.

If you have any further questions or need any further information, please contact either Mr. Timothy Howard at 443-572-5278 thoward@mdot.maryland.gov or myself at 443-572-5298 or dmalburg@mdot.maryland.gov.

Sincerely,

David Malburg, P.E.

David Malburg P.E.
Division Chief, Structural Materials and Pavement Markings Division SMPMD

cc: Timothy Howard, Assistant Division Chief, SMPMD
Mohammed Khondaker, Team Leader Structural Materials Lab, SMPMD